





**Universal Service Administrative Company**  
Schools & Libraries Division

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REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301

SPIN: 143007419  
Applicant Name AHRC ELEMENTARY SCHOOL AT BROOK  
Billed Entity Number: 208871

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123    \$1,000	124    \$1,500	\$300	\$300	-0-
	125    \$ 800	\$400	\$400	-0-
	126    \$1,200	\$300	\$300	-0-
<u>Total</u> \$1,000	<u>\$3,500</u>	<u>\$1,000</u>	<u>\$1,000</u>	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123    \$1,000	124    \$1,500	\$600	\$600	-0-
	125    \$ 800	\$800	\$400	\$ 400
	126    \$1,200	\$1,200	\$0	\$1,200
<u>Total</u> \$1,000	<u>\$3,500</u>	<u>\$2,600</u>	<u>\$1,000</u>	<u>\$1,600</u>

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: KATHY PETRUZZI  
AHRC ELEMENTARY SCHOOL AT BROOKLYN  
477 COURT STREET  
BROOKLYN, NY 11231

**INSTRUCTIONS FOR:**

**SERVICE PROVIDER  
"OPTION SELECTION WORKSHEET"**

**1. Check Repayment option**

- If you are choosing Option 1 or 3

**Return within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with  
your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne,  
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger  
rather than a major courier service, please address and deliver the  
package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving  
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

## **OPTION SELECTION WORKSHEET**

**Case Number: OSW- 139**

### **SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: AHRC ELEMENTARY SCHOOL AT BROOKLYN  
Applicant Address: 477 COURT STREET, BROOKLYN, NY 11231  
Billed Entity Number: 208871

### **ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2001	184985	383870	<u>\$305,972.10</u>
Total Funds to be recovered for this applicant:			<u><u>\$305,972.10</u></u>

### **Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

## SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET

Applicant Name: AHRC ELEMENTARY SCHOOL AT BROOKLYN

Applicant Address: 477 COURT STREET, BROOKLYN, NY 11231

Billed Entity Number: 208871

### **Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>

**NO OFFSETS AVAILABLE.**

\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.





Universal Service Administrative Company  
Schools & Libraries Division

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REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301 3603

SPIN: 143007419  
Applicant Name CHRIST CRUSADER ACADEMY  
Billed Entity Number: 10075

Dear Service Provider Contact:

You were recently sent a *Commitment Adjustment Letter* informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received *erroneous funding amounts*. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
  2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
  3. A combination of the above two methods. The sum must equal the required recovery amount.
- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
  - If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$300	\$300	-0-
	125 \$ 800	\$400	\$400	-0-
	126 \$1,200	\$300	\$300	-0-
Total \$1,000	\$3,500	\$1,000	\$1,000	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$600	\$600	-0-
	125 \$ 800	\$800	\$400	\$ 400
	126 \$1,200	\$1,200	\$0	\$1,200
Total \$1,000	\$3,500	\$2,600	\$1,000	\$1,600

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Maurice Winley  
CHRIST CRUSADER ACADEMY  
P.O. BOX 200  
NEW YORK, NY 10027 3603

## INSTRUCTIONS FOR:

### SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

**Return within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with  
your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne,  
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger  
rather than a major courier service, please address and deliver the  
package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving  
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

**OPTION SELECTION WORKSHEET**

**Case Number: OSW- 127**

**SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: CHRIST CRUSADER ACADEMY  
Applicant Address: P.O. BOX 200, NEW YORK, NY 10027 3603  
Billed Entity Number: 10075

**ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2000	148572	284676	\$44,158.00
06/30 2001	181141	369754	\$13,608.00
Total Funds to be recovered for this applicant:			<u>\$57,766.00</u>

**Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

**SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET**

Applicant Name: CHRIST CRUSADER ACADEMY  
Applicant Address: P.O. BOX 200, NEW YORK, NY 10027 3603  
Billed Entity Number: 10075

**Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>

**NO OFFSETS AVAILABLE.**

\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301

SPIN: 143007419  
Applicant Name GRACE LUTHERAN ELEMENTARY SCHOO  
Billed Entity Number: 157093

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.



• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$300	\$300	-0-
	125 \$ 800	\$400	\$400	-0-
	126 \$1,200	\$300	\$300	-0-
Total \$1,000	\$3,500	\$1,000	\$1,000	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$600	\$600	-0-
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	126 \$1,200	\$1,200	\$0	\$1,200
Total \$1,000	\$3,500	\$2,600	\$1,000	\$1,600

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Iolanie Reed  
GRACE LUTHERAN ELEMENTARY SCHOOL  
2930 VALENTINE AVE.  
Bronx, NY 10458

## INSTRUCTIONS FOR:

### SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

**Return within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne, Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger rather than a major courier service, please address and deliver the package to:

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- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

**OPTION SELECTION WORKSHEET**

**Case Number: OSW- 137**

**SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: GRACE LUTHERAN ELEMENTARY SCHOOL

Applicant Address: 2930 VALENTINE AVE., Bronx, NY 10458

Billed Entity Number: 157093

**ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2001	195175	421315	\$20,412.00
06/30 2001	195175	421446	\$20,412.00
06/30 2001	195175	421546	\$328,914.90
06/30 2001	195175	421681	\$335,151.00
Total Funds to be recovered for this applicant:			<u>\$704,889.90</u>

**Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_

Print Name of Authorized Representative \_\_\_\_\_

Name of Service Provider \_\_\_\_\_

Date \_\_\_\_\_

**SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET**

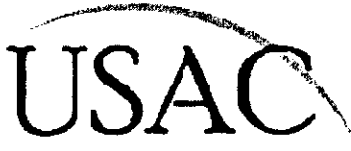
Applicant Name: GRACE LUTHERAN ELEMENTARY SCHOOL  
Applicant Address: 2930 VALENTINE AVE., Bronx, NY 10458  
Billed Entity Number: 157093

**Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>

**NO OFFSETS AVAILABLE.**

\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301 1619

SPIN: 143007419  
Applicant Name GRACE LUTHERAN DAY SCHOOL  
Billed Entity Number: 12565

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

- If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$300	\$300	-0-
	125 \$ 800	\$400	\$400	-0-
	126 \$1,200	\$300	\$300	-0-
Total \$1,000	\$3,500	\$1,000	\$1,000	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$600	\$600	-0-
	125 \$ 800	\$800	\$400	\$ 400
	126 \$1,200	\$1,200	\$0	\$1,200
Total \$1,000	\$3,500	\$2,600	\$1,000	\$1,600

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.



If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Peter Dorn

GRACE LUTHERAN DAY SCHOOL  
10005 Springfield Blvd  
Queens Village, NY 11429 1619

## INSTRUCTIONS FOR:

### SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

Return **within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with  
your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne,  
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger  
rather than a major courier service, please address and deliver the  
package to:

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Local messenger service should deliver to the Lockbox Receiving  
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

**OPTION SELECTION WORKSHEET**

**Case Number: OSW- 136**

**SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: GRACE LUTHERAN DAY SCHOOL  
Applicant Address: 10005 Springfield Blvd, Queens Village, NY 11429 1619  
Billed Entity Number: 12565

**ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2001	176664	354919	\$4,085.12
Total Funds to be recovered for this applicant:			<u>\$4,085.12</u>

**Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

**SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET**

Applicant Name: GRACE LUTHERAN DAY SCHOOL  
Applicant Address: 10005 Springfield Blvd, Queens Village, NY 11429 1619  
Billed Entity Number: 12565

**Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<u>\$0.00</u>
<b>NO OFFSETS AVAILABLE.</b>			

\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



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REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301

SPIN: 143007419  
Applicant Name ISLAMIC ELEMENTARY SCHOOL C  
Billed Entity Number: 211655

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount		Alternate FRN and Available Dollar Amounts		Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123	\$1,000	124	\$1,500	\$300	\$300	-0-
		125	\$ 800	\$400	\$400	-0-
		126	\$1,200	\$300	\$300	-0-
<u>Total</u>		<u>\$3,500</u>		<u>\$1,000</u>	<u>\$1,000</u>	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount		Alternate FRN and Available Dollar Amounts		Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123	\$1,000	124	\$1,500	\$600	\$600	-0-
		125	\$ 800	\$800	\$400	\$ 400
		126	\$1,200	\$1,200	\$0	\$1,200
<u>Total</u>		<u>\$3,500</u>		<u>\$2,600</u>	<u>\$1,000</u>	<u>\$1,600</u>

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Farzana Abdur-Rasheed  
ISLAMIC ELEMENTARY SCHOOL C  
AL IHSAN ACADEMY  
SOUTH OZONE PARK, NY 11420



## INSTRUCTIONS FOR:

### SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

Return **within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with  
your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne,  
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger  
rather than a major courier service, please address and deliver the  
package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving  
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

## OPTION SELECTION WORKSHEET

Case Number: OSW- 142

### **SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: ISLAMIC ELEMENTARY SCHOOL C  
Applicant Address: AL IHSAN ACADEMY, SOUTH OZONE PARK, NY 11420  
Billed Entity Number: 211655

### ERRONEOUSLY DISBURSED FUNDS:

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2001	196013	424165	\$20,412.00
06/30 2001	196013	424201	\$20,412.00
06/30 2001	196013	424283	\$301,416.30
06/30 2001	196013	424338	\$302,806.80
Total Funds to be recovered for this applicant:			<u>\$645,047.10</u>

### Check one repayment option and specify dollar amount:

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

**SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET**

Applicant Name: ISLAMIC ELEMENTARY SCHOOL C  
Applicant Address: AL IHSAN ACADEMY, SOUTH OZONE PARK, NY 11420  
Billed Entity Number: 211655

**Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>

**NO OFFSETS AVAILABLE.**

\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301 4016

SPIN: 143007419  
Applicant Name MARY HELP OF CHRISTIANS SCHOOL  
Billed Entity Number: 9877

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount		Alternate FRN and Available Dollar Amounts		Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123	\$1,000	124	\$1,500	\$300	\$300	-0-
		125	\$ 800	\$400	\$400	-0-
		126	\$1,200	\$300	\$300	-0-
<u>Total</u>		<u>\$3,500</u>		<u>\$1,000</u>	<u>\$1,000</u>	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount		Alternate FRN and Available Dollar Amounts		Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123	\$1,000	124	\$1,500	\$600	\$600	-0-
		125	\$ 800	\$800	\$400	\$ 400
		126	\$1,200	\$1,200	\$0	\$1,200
<u>Total</u>		<u>\$3,500</u>		<u>\$2,600</u>	<u>\$1,000</u>	<u>\$1,600</u>

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Sr. Roble Cavazos  
MARY HELP OF CHRISTIANS SCHOOL  
435 E 11TH ST  
NEW YORK, NY 10009 4016

## INSTRUCTIONS FOR:

### SERVICE PROVIDER “OPTION SELECTION WORKSHEET”

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

**Return within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne, Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger rather than a major courier service, please address and deliver the package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving Window at the above address.

- If you are choosing Option 2:



Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

**OPTION SELECTION WORKSHEET**

**Case Number: OSW- 125**

**SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: MARY HELP OF CHRISTIANS SCHOOL  
Applicant Address: 435 E 11TH ST, NEW YORK, NY 10009 4016  
Billed Entity Number: 9877

**ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2000	145217	234642	\$106,351.20
06/30 2000	145217	234710	\$29,320.00
06/30 2001	180900	368447	\$147,314.70
Total Funds to be recovered for this applicant:			<u>\$282,985.90</u>

**Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

**SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET**

Applicant Name: MARY HELP OF CHRISTIANS SCHOOL  
Applicant Address: 435 E 11TH ST, NEW YORK, NY 10009 4016  
Billed Entity Number: 9877

**Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>
<b>NO OFFSETS AVAILABLE.</b>			

\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



**Universal Service Administrative Company**  
Schools & Libraries Division

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**REPAYMENT/OFFSET DEMAND LETTER**

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301

SPIN: 143007419  
Applicant Name ST. MATTHEW LUTHERAN SCHOOL  
Billed Entity Number: 10194

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$300	\$300	-0-
	125 \$ 800	\$400	\$400	-0-
	126 \$1,200	\$300	\$300	-0-
Total \$1,000	\$3,500	\$1,000	\$1,000	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$600	\$600	-0-
	125 \$ 800	\$800	\$400	\$ 400
	126 \$1,200	\$1,200	\$0	\$1,200
Total \$1,000	\$3,500	\$2,600	\$1,000	\$1,600

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: TOM MANIGAULT  
ST. MATTHEW LUTHERAN SCHOOL  
200 SHERMAN AVENUE  
NEW YORK, NY 10034

## INSTRUCTIONS FOR:

### SERVICE PROVIDER "OPTION SELECTION WORKSHEET"

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

Return **within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with  
your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne,  
Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger  
rather than a major courier service, please address and deliver the  
package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving  
Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.



**OPTION SELECTION WORKSHEET**

**Case Number: OSW- 123**

**SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: ST. MATTHEW LUTHERAN SCHOOL  
Applicant Address: 200 SHERMAN AVENUE, NEW YORK, NY 10034  
Billed Entity Number: 10194

**ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2000	145427	235099	\$16,632.00
06/30 2000	145427	235103	\$83,682.00
06/30 2000	145427	235106	\$18,135.00
06/30 2001	180657	367629	\$18,144.00
Total Funds to be recovered for this applicant:			<u>\$136,593.00</u>

**Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

## SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET

Applicant Name: ST. MATTHEW LUTHERAN SCHOOL  
Applicant Address: 200 SHERMAN AVENUE, NEW YORK, NY 10034  
Billed Entity Number: 10194

### **Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>

<b>NO OFFSETS AVAILABLE.</b>
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\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



**Universal Service Administrative Company**  
Schools & Libraries Division

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REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301

SPIN: 143007419  
Applicant Name ST. ROCCO SCHOOL  
Billed Entity Number: 208852

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$300	\$300	-0-
	125 \$ 800	\$400	\$400	-0-
	126 \$1,200	\$300	\$300	-0-
Total \$1,000	\$3,500	\$1,000	\$1,000	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123 \$1,000	124 \$1,500	\$600	\$600	-0-
	125 \$ 800	\$800	\$400	\$ 400
	126 \$1,200	\$1,200	\$0	\$1,200
Total \$1,000	\$3,500	\$2,600	\$1,000	\$1,600

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Sonya Snider  
ST. ROCCO SCHOOL  
275 14th Avenue 1st Floor  
Newark, NJ 07103

## **INSTRUCTIONS FOR:**

### **SERVICE PROVIDER "OPTION SELECTION WORKSHEET"**

#### **1. Check Repayment option**

- If you are choosing Option 1 or 3

**Return within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne, Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger rather than a major courier service, please address and deliver the package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

**OPTION SELECTION WORKSHEET**

**Case Number: OSW- 138**

**SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: ST. ROCCO SCHOOL  
Applicant Address: 275 14th Avenue 1st Floor, Newark, NJ 07103  
Billed Entity Number: 208852

**ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2001	180437	407356	<u>\$328,993.20</u>
Total Funds to be recovered for this applicant:			<u><u>\$328,993.20</u></u>

**Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_



**SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET**

Applicant Name: ST. ROCCO SCHOOL  
Applicant Address: 275 14th Avenue 1st Floor, Newark, NJ 07103  
Billed Entity Number: 208852

**Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
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<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>
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<b>NO OFFSETS AVAILABLE.</b>
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\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.



REPAYMENT/OFFSET DEMAND LETTER

June 16, 2004

John Angelides  
Connect2 Internet Networks Inc.  
26 Bay Street  
Staten Island, NY 10301 1522

SPIN: 143007419  
Applicant Name SUMMIT SCHOOL  
Billed Entity Number: 11300

Dear Service Provider Contact:

You were recently sent a Commitment Adjustment Letter informing you of the need to recover funds for the Funding Request Number(s) (FRNs) listed on the Option Selection Worksheet attached to this letter. The Federal Communications Commission (FCC) by its Order FCC 00-350 (released October 26, 2000) has directed the Universal Service Administrative Company (USAC) to implement the funds recovery process from service providers who received erroneous funding amounts. Listed below are the options available to you to return the total 'Funds to be Recovered' amount as specified on the Commitment Adjustment Letters you have been provided.

You may choose one of three options:

1. Remit to USAC the stated 'Funds to be Recovered' amount, within 30 days of the date of this letter,
2. Offset the stated amount owed to USAC by foregoing disbursement on alternate valid funding commitments or pending funding requests for the same applicant for the same or alternate funding year, or
3. A combination of the above two methods. The sum must equal the required recovery amount.

- If you select the cash payment option (# 1), please make your check payable to: "USAC – Fund Recovery" and remit the full "Funds to be Recovered" amount.
- If you select the offset option (# 2), USAC will offset the first submitted invoices, regardless of the alternate FRNs to which they apply, against the USAC recovery amount. You will be notified that the invoices have been approved and the funds have been credited as an offset. Once the USAC recovery is satisfied, any additional invoices submitted will be processed as normal, subject to remaining availability of funds for each FRN.

• If you select the combination option (#3), please indicate the amount of cash payment and make your check payable to: "USAC – Fund Recovery." The difference between the dollar amount remitted and the total "Funds to be Recovered" amount due to USAC is the remaining amount to be recovered by foregoing disbursement on alternate FRNs after work is completed and invoices are submitted to USAC. The sum of both options must equal the required recovery amount.

If an offset methodology is selected either via Option 2 or 3 above, the following examples may help you understand how USAC will process submitted invoices to ensure accurate and timely recovery of funds. The offset methodology will apply to either Service Provider Invoice Forms (FCC Form 474) or Billed Entity Applicant Reimbursement (BEAR) Forms (FCC Form 472).

Example illustrates processing of invoices that exactly offset the recovery dollar amount:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123    \$1,000	124    \$1,500	\$300	\$300	-0-
	125    \$ 800	\$400	\$400	-0-
	126    \$1,200	\$300	\$300	-0-
<hr/> Total \$1,000	<hr/> \$3,500	<hr/> \$1,000	<hr/> \$1,000	

Example 2 illustrates how invoices can be processed once the FULL amount of the recovery has been obtained:

Adjusted FRN and Recovery Dollar Amount	Alternate FRN and Available Dollar Amounts	Invoices Submitted SPIF or BEAR	USAC Applies to Recovery	USAC Pays
123    \$1,000	124    \$1,500	\$600	\$600	-0-
	125    \$ 800	\$800	\$400	\$ 400
	126    \$1,200	\$1,200	\$0	\$1,200
<hr/> Total \$1,000	<hr/> \$3,500	<hr/> \$2,600	<hr/> \$1,000	<hr/> \$1,600

Please review the attachments **complete the Option Selection Worksheet, and return it within 30 days of the date of this letter.** An instruction sheet has been provided as well as a listing of alternate FRNs with valid or pending funding commitments available for offset.

If you have any questions, please call 1-888-203-8100, and ask for the Technical Client Service Bureau. These specially trained staff can assist you with this process.

Universal Service Administration Company  
Schools and Libraries Division

Attachments

CC: Richard Sitman  
SUMMIT SCHOOL  
339 N BROADWAY  
NYACK, NY 10960 1522

## INSTRUCTIONS FOR:

### **SERVICE PROVIDER “OPTION SELECTION WORKSHEET”**

#### 1. Check Repayment option

- If you are choosing Option 1 or 3

Return **within 30 days of the date of this letter:**

The completed, signed Option Selection Worksheet with your check to the appropriate address identified below:

If sending by US Mail or major courier service (e.g. Airborne, Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company  
1259 Paysphere Circle  
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger rather than a major courier service, please address and deliver the package to:

Universal Service Administrative Company  
Lockbox 1259  
540 West Madison 4th Floor  
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving Window at the above address.

- If you are choosing Option 2:

Return the completed, signed Option Selection Worksheet **within 30 days of the date of this letter to:**

Box 125, Correspondence Unit,  
80 South Jefferson Road,  
Whippany, New Jersey 07981

2. Indicate the amounts for the recovery option you have chosen.
3. **Sign and date** the Worksheet where indicated.

## **OPTION SELECTION WORKSHEET**

**Case Number: OSW- 129**

### **SELECT PAYMENT OPTION AND AMOUNTS FOR RECOVERY:**

Applicant Name: SUMMIT SCHOOL  
Applicant Address: 339 N BROADWAY, NYACK, NY 10960 1522  
Billed Entity Number: 11300

### **ERRONEOUSLY DISBURSED FUNDS:**

<u>Funding Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Funds to be Recovered</u>
06/30 2001	166150	336798	<u>\$191,773.98</u>
Total Funds to be recovered for this applicant:			<u><u>\$191,773.98</u></u>

### **Check one repayment option and specify dollar amount:**

1. ☐ Remit check for total amount
2. ☐ Offset total amount from FRNs
3. ☐ Combination check and offset

**TOTAL TO REMIT:** \$ \_\_\_\_\_

**TOTAL AMOUNT TO OFFSET:** \$ \_\_\_\_\_

**TOTAL AMOUNT OF RECOVERY:** \$ \_\_\_\_\_

*(Must equal the total amount to recover stated above)*

Signature of Authorized Representative \_\_\_\_\_  
Print Name of Authorized Representative \_\_\_\_\_  
Name of Service Provider \_\_\_\_\_  
Date \_\_\_\_\_

## SCHEDULE OF ALTERNATIVE VALID FRNs AVAILABLE FOR OFFSET

Applicant Name: SUMMIT SCHOOL

Applicant Address: 339 N BROADWAY, NYACK, NY 10960 1522

Billed Entity Number: 11300

### **Other Valid FRNs for this applicant with unpaid dollars available for Offset:**

<u>Fund Year End</u>	<u>471 #</u>	<u>FRN</u>	<u>Dollars Potentially Available for Offset</u>
<b>Total Potentially Available for Offset:</b>			<b>\$0.00</b>

<b>NO OFFSETS AVAILABLE.</b>
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\* The FCC directed in its October 26, 2000, Order that USAC permit service providers to choose as potential offsets pending funding requests that have not yet been featured in a Funding Commitment Decision Letter (FCDL). Therefore, the column 'Dollars Potentially Available for Offset' may include FRNs in the SLD system for which no decision has yet been issued. If so, those pending FRNs are indicated by an asterisk to the right of the requested discount. If, after SLD review is completed, any such request is reduced or denied, the potential offsets would be reduced and if total potential offsets fall below the 'Total Funds to be Recovered' shown above, the service provider will be required to remit payment for any shortfall.